

# Georgia Division, Sons of Confederate Veterans Project Funding Application

## Charge to the Sons of Confederate Veterans

*"To you, Sons of Confederate Veterans, we will commit the vindication of the cause for which we fought. To your strength will be given the defense of the Confederate soldier's good name, the guardianship of his history, the emulation of his virtues, the perpetuation of those principles which he loved and which you love also, and those ideals which made him glorious and which you also cherish."*

Lt. General Stephen Dill Lee, Commander General, United Confederate Veterans, New Orleans, Louisiana, April 25, 1906.

### **I. APPLICANTS**

- a. Name of Applicant, Applicants and/or Camp. \_\_\_\_\_  
\_\_\_\_\_.
- b. Mailing Address \_\_\_\_\_ Telephone # \_\_\_\_\_  
City \_\_\_\_\_, Ga. Zip Code \_\_\_\_\_.
- c. Primary Contact for Project \_\_\_\_\_ Telephone # \_\_\_\_\_  
E-mail address of Primary Contact \_\_\_\_\_
- d. Who owns the Property? \_\_\_\_\_  
If the property is leased, indicate the starting and ending dates of the lease. \_\_\_\_\_  
\_\_\_\_\_, **Also submit copy of lease agreement with this application.**
- e. Total Project Cost .....\$ \_\_\_\_\_
- f. Funding Amount Requested .....\$ \_\_\_\_\_
- g. Additional Matching Funds .....\$ \_\_\_\_\_
- h. What portion of the total funding is already raised or pledged?.....\$ \_\_\_\_\_

### **II. APPLICATION PREPARED BY:**

- a. Name: \_\_\_\_\_ Title: \_\_\_\_\_  
E-mail address: \_\_\_\_\_ Telephone # \_\_\_\_\_

### **III. PROJECT DESCRIPTION:**

- a. Provide a separate attachment (Attachment "A") that gives a detail description (scope of work) of the project, its objectives and how it meets the Sons of Confederate Veterans charge.
- b. What stage is the project? (check one)  
\_\_\_\_\_ planning \_\_\_\_\_ underway \_\_\_\_\_ ongoing

### **IV. PLAN OF ACTION:**

- a. Provide a separate attachment (Attachment "B") entitled "Project Execution Plan". The project execution plan is a list of the activities, events and controls that are sequenced in a logical fashion required to complete the project. A project timeline with a anticipated date of completion must be part of the Project Execution Plan.
- b. Any available design components such as: drawings, sketches, photographs and specifications must be submitted for review.

**V. PROJECT BUDGET:**

- a. Provide a separate attachment (Attachment "C") entitled "Project Budget". The project budget includes all elements of the project work and the cost of each element.
- b. A formal quote for all work that will be performed by any third party must be submitted as an attachment to the project budget along with their certificate of insurance. A minimum of two quotes per work activity will be required (some quote exceptions may apply, if so list why).
- c. All material cost must be itemized and quotes from the material supplier must be attached to the project budget.

**VI. SUPPORT LETTERS:**

- a. If project is on public property, two letters from City, County or State Officials with responsibility over the property must be attached authorizing and supporting the project.
- b. If project is in a private or public cemetery, a letter from the cemetery, owner, administrator or public official must be attached authorizing and supporting the project.
- c. If project is on private property, a letter from the property owner must be attached authorizing and supporting the project.

**VII. CERTIFICATION AND STATEMENTS OF ASSURANCES:**

The applicant certifies to the Georgia Division, Sons of Confederate Veterans that the applicant accepts in advance any funding by the Georgia Division, Sons of Confederate Veterans agreeing (please initial each condition).

**Applicant Initials:**

- \_\_\_\_\_ 1. The information contained herein and on all attachments and supporting materials is true and correct. Applicant agrees that the project will comply with the stipulations of the conditions of this application, Division by-laws, tag fund standards and policies and /or provided by the Georgia Division Executive Council.
- \_\_\_\_\_ 2. Project work will conform to all federal, state and local laws and regulations and guidelines for rehabilitant and preservation of Historic features of the project that are in place.
- \_\_\_\_\_ 3. Adequate financial management systems will be maintained. The Georgia Division Sons of Confederate Veterans reserves the right to audit the project at anytime.
- \_\_\_\_\_ 4. If funding is approved, funds shall be allocated by the percentage complete method, upon approval of Georgia Division Commander or his assigned agent.
- \_\_\_\_\_ 5. The Georgia Division, Sons of Confederate Veterans reserves the right to withdraw all funding if the project is not complying with the stipulations of the conditions of this application and /or provided by the Georgia Division Executive Council during any phase of the project.

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

**Address and Phone#** \_\_\_\_\_

**OWNER SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Owner of property**

**Application, all attachments and support letters must be submitted by mail to Georgia Division Adjutant Tim Pilgrim, 20 Old Fuller Mill Road NE, Marietta, Ga. 30067.**